

WNC Information Security Policy

- The information security procedures shall be reviewed at regular intervals to ensure it is consistent with the information security policy.
- All employees, contractors, temporary workers, visitors, vendors, and other workers at the company shall understand and comply with the information security policy and relevant procedures.
- All employees of the company and external parties who use and access company IT assets have responsibilities and obligations to protect them against unauthorized access, modification, destruction, and improper disclosure. The use and access of IT assets shall proceed according to ISMS policy, procedures, and relevant regulations.
- Employees shall protect trade secrets and intellectual property. The disclosure of information about customers to non-relevant colleagues, vendors, and other clients is strictly prohibited.
- Installation, use, or downloading of illegal or unauthorized software on IT assets is forbidden.
- The company separates job duties and assigns access rights based on the principle of least privilege and a need-to-know basis to help ensure information security.

All persons should be mindful of information security events, weaknesses, and suspected violations of the information policy and procedures. Immediately report information security events through the appropriate response and notification procedures.

- The company shall develop and implement Business Continuity Plans(BCP)in accordance with business needs which should be reviewed, tested, and drilled regularly to ensure they are up-to-date and effective.
- Information shall be classified in terms of its importance, sensitivity, and criticality.
- The company shall implement and promote an IT security awareness and training program for employees of the company annually.
- The company adheres to a sustainable policy and prioritizes the procurement and use of information equipment that is energy-efficient or carries green certification and committed to promoting green product design, renewable energy, participating in carbon reduction initiatives, and driving strategies for low-carbon transformation.